

These instructions describe how to use the college's "Foldr" system to access your U: drive from your own personal Apple iMac or Apple MacBook.

NOTE 1: You should only install the Foldr macOS software on an iMac or MacBook that is used solely by you. Unlike the mobile version it does not have a "Shared" mode where it can safely be installed on a computer that's used by multiple users.

NOTE 2: The Foldr software is not yet compatible with the recently released new version of macOS, 10.15 Catalina.

First-Time Setup of Foldr

- 1. Open a web browser on your device and go to <u>https://foldr.longroad.ac.uk</u>.
- 2. Type your college username in the "Username" box and click "Next".



3. Type your college password in the "Password" box and click "Sign In".



4. Click on the "Install Foldr Apps" link at the top of the screen.





5.	Click on "Foldr for macOS". You will be redirected to the Foldr download page macOS.	for I Install Foldr Apps Foldr for iOS Foldr for Windows Foldr for macOS Foldr for Android	
		☑ Foldr for Gmail	
6.	Click on The Foldr Products - So	olutions Support Get Started	
	Foldr for macOS".	macOS Catalina 10.15 Compatibility elease a version of Foldr for macOS with full support for Catalina in the coming days. Stay tuned	
		What is Foldr for macOS? thin your Mac's Finder, giving you access to all of your connected storage from a single location.	
		Get Foldr for macOS	
7.	Click "Allow" to allow the Foldr installer to download.	Do you want to allow downloads on "foldr.io"? You can change which websites can download files in Websites Preferences.	
		Cancel Allow	
8.	Wait while your computer downloads the Foldr installer.	Downloads Clear latest.zip 12.6 MB of 23.6 MB (1 MB/sec) — 10 seconds remaining	
9.	Click on the downloaded file to open it.	Downloads	
5.		foldr.1.1.17.dmg	



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10. Drag the "Foldr" icon into the "Applications" folder.



- 11. Wait while the software is copied to your "Applications" folder.
- 12. In Finder, go to your "Applications" folder and double-click the new "Foldr" icon.





Applications

13. Click "Open" when asked if you are sure you want to open it.

. . .

Favorites

Recents Applications

0	"Foldr" is an application downloaded from the Internet. Are you sure you want to open it? Safari downloaded this file today at 10:17 from foldr.io			
?	Cancel	Show Web Page	Open	

Q Search

14. Click "Continue" when asked to install "FUSE for macOS".

00	O Foldr	Setup		
	Foldr requires "FUSE for macOS" to be installed in order to function correctly.			
	Press Continue to install "FUSE for macOS".			
	Cancel	Continue		



15. Click "Continue".

16. Click "Continue".

17. Click "Continue".

Student Remote File Access – Apple macOS



18.	Click "Agree".

To continue installing the soft the software license agreemen	ware you must agree to the terms of nt.
Click Agree to continue or click I quit the Installer.	Disagree to cancel the installation and



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- 21. When prompted, fill in your Mac username and password (NOT your college username and password) and click "Install Software".
- 22. Click "Open Security Preferences".



23. Click "Allow".

Allow apps downloaded from:	
App Store	
App Store and identified developers	
System software from developer "Benjamin Fleischer" was blocked from loading.	Allow



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Install FUSE for macOS

The installation was completed successfully.

The installation was successful.

The software was installed.

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Introduction License Destination Select Installation Type Installation

Complete Installation

24. Return to the "Install FUSE for macOS" window and click "Close".

25. Type foldr.longroad.ac.uk in the "Foldr Address" box and click "Continue".



26. Type your college username in the "Username" box and click "Next".





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27. Tı	ype your college password in the "Password" b nd click "Sign In".		Welcome to Foldr Long Road Sixth Form College
28. C	lick "Open Foldr".	•••	Foldr
			Congratulations
			You have successfully set up Foldr
			Open Foldr Start Foldr when you login
29. Fo	oldr appears on your desktop like a removable	drive.	Foldr

30. In the Foldr window, double-click "My Files".





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31. You can then see your U: drive and your college OneDrive all in one place.



Editing Files

To edit files from your U: drive on your device, you'll need to make sure you have the appropriate app installed, for example Microsoft Word.

You can use Finder to find your file and double-click it to open it just as you would a file on a removable drive.

The latest version of Microsoft Word for macOS can only autosave when using OneDrive, not when using Foldr. To save your changes to documents in your college U: drive, you must use the Save button.

Ś	Word	File	Edit	View	I
••	•	AutoSave	OFF	^ ⊟	